

**Minutes**  
**State Election Commission Meeting**  
**December 29, 2016**

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The State Election Commission meeting was called to order by Chairman Donna Barrett at 11:01 a.m. Central Standard Time, December 29, 2016. The following members and staff were telephonically connected: Chairman Barrett; Commissioners Blackburn, Duckett, McDonald, Wallace, Wheeler and Younce; Coordinator of Elections Mark Goins and Kathy Summers, Elections Specialist.

The determination of necessity for conducting the State Election Commission meeting by phone was to certify Administrators of Elections who passed the certification test given on December 20, 2016, and discuss any required business.

A motions was made by Commissioner McDonald and seconded by Commissioner Blackburn to certify those Administrators of Elections who passed the certification test given on December 20, 2016. (Aye votes: Barrett, Blackburn, Duckett, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)  
**(See attached memo regarding administrators passing the certification test.)**

<b>County</b>	<b>Administrator</b>
Houston	Annette Pulley
Shelby	Linda Phillips
Tipton	Cindy Pinner

Commissioner Blackburn made a motion pursuant to T.C.A. § § 2-12-101 and 2-12-106, seconded by Commissioner Younce and approved to accept the nomination(s) for county election commission appointments as submitted, and to leave the nomination process open until 4:30 p.m. Central Standard Time, Thursday, December 29, 2016. (Aye votes: Barrett, Blackburn, Duckett, McDonald, Wallace, Wheeler and Younce; No votes: None; Abstention: None.)  
**(See attached list of appointments made.)**

The next meeting will be held on January 9, 2017 at Noon – Central Standard Time in the Nashville Room on the 3<sup>rd</sup> Floor of the William R. Snodgrass - Tennessee Tower.

Motion was made to adjourn, and there being no further business to come before the commission at this time, the meeting was adjourned.

Respectfully submitted,



Mike McDonald, Secretary  
State Election Commission

Tre Hargett, Secretary of State  
**State of Tennessee**



Division of Elections  
312 Rosa L. Parks Avenue, 7<sup>th</sup> Floor  
Nashville, Tennessee 37243-0305

Mark Goins  
Coordinator

615-741-7956  
Mark.Goins@tn.gov

**MEMORANDUM**

**To:** State Election Commission Members  
**From:** Mark Goins *MS*  
Coordinator of Elections  
**Date:** December 28, 2016  
**Subject:** Results of the December 20, 2016 Certification Exam

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On December 20, 2016, this office administered a certification exam. The following Administrators of Elections obtained a passing score on that exam:

**Annette Pulley (Houston County)**  
**Linda Phillips (Shelby County)**  
**Cindy Pinner (Tipton County)**

# Vacant Status

29-Dec-16

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## Blount

D Tom Wheeler  
R Judy Blackburn

R

## Crockett

D Greg Duckett  
R Jimmy Wallace

R

## Henderson

D Greg Duckett  
R Jimmy Wallace

R

## McMinn

D Tom Wheeler  
R Judy Blackburn

R

## Perry

D Greg Duckett  
R Donna Barrett

R

## Pickett

D Mike McDonald  
R Kent Younce

D

## Putnam

D Mike McDonald  
R Kent Younce

R

**Total Vacancies: 7**

# New Appointment Status

29-Dec-16

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		Appointment
<b>Henderson</b>	D Greg Duckett / R Jimmy Wallace R Robin L. Snyder	12/29/2016
<b>McMinn</b>	D Tom Wheeler / R Judy Blackburn R Jordan Curtis	12/29/2016
<b>Pickett</b>	D Mike McDonald / R Kent Younce D Fred Martin Elder	12/29/2016
<b>Putnam</b>	D Mike McDonald / R Kent Younce R William Fred Prall	12/29/2016
<b>Total New Commissioners: 4</b>		

Tennessee Secretary of State

Tre Hargett

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Elections Division  
312 Rosa L. Parks Avenue, 7<sup>th</sup> Floor  
Nashville, Tennessee 37243-1102

Mark Goins  
Coordinator of Elections

615-741-7956  
Mark.Goins@tn.gov

December 29, 2016

Mr. Cody York, Director  
Office of the Secretary of State – Publications Division  
312 Rosa L. Parks Avenue  
Nashville, TN 37274

Dear Mr. York,

The State Election Commission met by teleconference at 11:00 a.m., CST on Thursday, December 29, 2016, in the Election Division of the William R. Snodgrass - Tennessee Tower. The notice requirements of TCA § 8-44-108 (b) were fully complied with. A quorum of the Board was not physically present at the location from which the teleconference originated, although a quorum did participate electronically.

In accordance with TCA § 8-44-108 this constitutes the Board's notice of the occurrence of the meeting and the Statement of Necessity.

A telephonic meeting of the Board was required to make county election commission appointments, certify county Administrators of Elections and to conduct any business required. A Statement of Necessity to that effect was formally adopted by the Board at the beginning of the teleconference, and the Statement of Necessity was included in the Board's minutes.

Sincerely,

Mark Goins  
Coordinator of Elections

RECEIVED  
2016 DEC 29 AM 11:23  
SECRETARY OF STATE  
PUBLICATIONS

Enclosure(s): Meeting Notice and Call Instructions