

**Minutes**  
**State Election Commission**  
**Voting Machine Committee Meeting**  
**April 11, 2016**

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The State Election Commission - Voting Machine Committee meeting was called to order by Committee Chairman, Donna Barrett, at 10:00 a.m., Central Standard Time, April 11, 2016. The following members and staff were present: Commissioners Barrett, Blackburn, McDonald; Coordinator of Elections Mark Goins and Kathy Summers, Elections Specialist.

- Committee Chairman Barrett went over the overview of the Voting Machine Committee's task and objectives, discussed certification changes and recent visit to NTS in Huntsville, AL.
- The committee discussed possible recommendations to the current policy:
  - Perform a validation test or onsite acceptance test via NTS in addition to recommendation letters. (Legislation)
  - Conduct a validation test on all existing election equipment currently in use in Tennessee. (Legislation)
  - Require recommendation letters to answer specific questions regarding function, etc. (Policy / Rules)
  - Require proof of paper achievability. (Policy / Rules)
  - In addition to out of state field testing, allow for in-state field testing with adequate backup in the extraordinary chance of system failure. (Policy / Rules)
  - Require financial penalty for system failure. (Legislation)
  - Provide expeditious process for alternative election in event of failure. (Legislation)
  - Timeframe would be estimated 9 to 12 months for policy / rule changes and legislation be about 8 months.

A motion was made by Commissioner McDonald and seconded by Commissioner Blackburn to submit the committee recommendations to the State Election Commission and the motion was unanimously approved. (Aye votes: Barrett, Blackburn and McDonald; No votes: None; Abstention: None.)

Chairman Barrett adjourned the meeting.

Respectfully submitted,



Mike McDonald, Secretary  
Voting Machine Committee  
State Election Commission